



**USAID**  
FROM THE AMERICAN PEOPLE

# AVIAN INFLUENZA COMMODITIES TRAINING GUIDE

EVALUATION FORMS: **PARTICIPANTS** – PRE-TRAINING  
**PARTICIPANTS** – IMMEDIATELY POST-TRAINING  
**PARTICIPANTS** – POST-TRAINING (2-6 MONTHS)  
**TRAINERS** – POST-TRAINING



MARCH 2007



## PRE-TRAINING

Type of training (mark all that apply):

PPE kit

Decontamination kit

Lab sampling kit

Date of training: \_\_\_\_\_

Location: \_\_\_\_\_

Random number (picked from bowl): \_\_\_\_\_

### Background and previous experience

1. Profession \_\_\_\_\_

2. Have you used PPEs before?

No

Yes => In what setting(s)? \_\_\_\_\_

On a scale of 1 to 5, how confident are you in using PPEs?

Not confident    1   2   3   4   5    Very confident

3. Have you trained others to use PPEs?

No

Yes => About how many trainings have you given? \_\_\_\_\_

When was the last time you gave a training? \_\_\_\_\_

4. Have you used decontamination equipment before?

\_\_\_No

\_\_\_Yes => In what setting(s)? \_\_\_\_\_  
\_\_\_\_\_

On a scale of 1 to 5, how confident are you in using decontamination equipment?

Not confident    1    2    3    4    5    Very confident

5. Have you trained others to use decontamination equipment?

\_\_\_No

\_\_\_Yes => About how many trainings have you given? \_\_\_\_\_

When was the last time you gave a training? \_\_\_\_\_

6. Have you taken laboratory samples before?

\_\_\_No

\_\_\_Yes => In what setting(s)? \_\_\_\_\_  
\_\_\_\_\_

On a scale of 1 to 5, how confident are you in taking samples?

Not confident    1    2    3    4    5    Very confident

7. Have you trained others to take samples?

\_\_\_No

\_\_\_Yes => About how many trainings have you given? \_\_\_\_\_

When was the last time you gave a training? \_\_\_\_\_

8. Language – fluency in

Understanding spoken English

Difficult 1 2 3 4 5 No problem at all

Speaking English

Difficult 1 2 3 4 5 No problem at all

Reading English

Difficult 1 2 3 4 5 No problem at all

**Expectations**

1. What do you want from this training?

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2. How do you expect to use what you learn in this training?

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3. Are there any special topics you want the training to cover?

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## IMMEDIATELY POST-TRAINING

Type of training (mark all that apply):  
 PPE kit  
 Decontamination kit  
 Lab sampling kit

Date of training: \_\_\_\_\_ Location: \_\_\_\_\_

Selected number: \_\_\_\_\_

1. Were your expectations of this training met?

Not at all 1 2 3 4 5 In every way

Comments (what was particularly good or bad?): \_\_\_\_\_

\_\_\_\_\_

2. Was the quality of the training:

Not acceptable 1 2 3 4 5 Excellent

Comments (what was particularly good or bad?): \_\_\_\_\_

\_\_\_\_\_

3. Were the exercises and group work:

Not acceptable 1 2 3 4 5 Excellent

Comments (what was particularly good or bad?): \_\_\_\_\_

\_\_\_\_\_

4. What activities did you like the most?

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5. Was the training \_\_\_\_\_ given in English with no translator

\_\_\_\_\_ given in another language. Language: \_\_\_\_\_

Was there a translator? \_\_\_\_\_ Yes \_\_\_\_\_ No

6. Were you able to understand everything the trainer said?

\_\_\_\_\_ Yes \_\_\_\_\_ No

Comments: \_\_\_\_\_

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7. On a scale of 1 to 5, how confident do you feel about using PPEs correctly?

Not confident 1 2 3 4 5 Very confident

8. On a scale of 1 to 5, how confident do you feel about training others to use PPEs correctly?

Not confident 1 2 3 4 5 Very confident

9. On a scale of 1 to 5, how confident do you feel about using decontamination equipment?

Not confident 1 2 3 4 5 Very confident

10. On a scale of 1 to 5, how confident do you feel about training others to use decontamination equipment?

Not confident 1 2 3 4 5 Very confident



11. On a scale of 1 to 5, how confident do you feel about taking samples?

Not confident    1   2   3   4   5    Very confident

12. On a scale of 1 to 5, how confident do you feel about training others to take samples?

Not confident    1   2   3   4   5    Very confident

If you circled 1, 2 or 3 for any question, please explain why: \_\_\_\_\_

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13. How could the content and/or facilitation of this training be improved?

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14. Were the handouts provided during this training:

- a.    Relevant to your work?    Yes    No
- b.    Informative?                    Yes    No
- c.    Easily understood?            Yes    No

15. Will you use these handouts when performing your activity?    \_\_\_ Yes    \_\_\_  
No

If yes, how do you anticipate using these materials? If no, why not?

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16. Other Comments:

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THANKYOU!

## POST-TRAINING (2-6 MONTHS)

Type of training (mark all that apply):  
 PPE kit  
 Decontamination kit  
 Lab sample kit

Date of training: \_\_\_\_\_ Location: \_\_\_\_\_

Date this form is completed: \_\_\_\_\_

Since training have you had the opportunity to:

Use any kits? (Please complete the Confidence and the Using Kits section)

Train anyone to use any of the kits? (Please complete Confidence and the Training section)

### Level of confidence

1. On a scale of 1 to 5, how confident do you feel about using PPEs correctly?

Not confident    1    2    3    4    5    Very confident

2. On a scale of 1 to 5, how confident do you feel about training others to use PPEs correctly?

Not confident    1    2    3    4    5    Very confident

3. On a scale of 1 to 5, how confident do you feel about using decontamination equipment?

Not confident    1    2    3    4    5    Very confident

4. On a scale of 1 to 5, how confident do you feel about training others to use decontamination equipment?

Not confident    1    2    3    4    5    Very confident

5. On a scale of 1 to 5, how confident do you feel about taking samples?

Not confident    1    2    3    4    5    Very confident

6. On a scale of 1 to 5, how confident do you feel about training others to take samples?

Not confident    1    2    3    4    5    Very confident

**Using kits (if you have not used any of the kits, skip to the Training section):**

1. Since you were trained, which kits have you used?

\_\_\_ PPE kit => How many? \_\_\_\_\_

\_\_\_ Decontamination kit => How many? \_\_\_\_\_

\_\_\_ Lab sample kit => How many? \_\_\_\_\_

2. In what setting(s) did you use the kits? \_\_\_\_\_

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3. Did you encounter any difficulties in using the kits? \_\_\_ Yes \_\_\_ No

If yes, please explain \_\_\_\_\_

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4. Did you use any of the handouts you received during your training?

\_\_\_ About using PPEs? => Which ones? \_\_\_\_\_

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\_\_\_ About decontamination? => Which ones? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_ About sampling? => Which ones? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. Based on your experience, what changes in the training (if any) would you recommend? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Training**

1. Since you were trained, what kits have you trained others to use?

\_\_\_ PPE kit => How many people have you trained? \_\_\_\_\_  
\_\_\_ Decontamination kit => How many people have you trained? \_\_\_\_\_  
\_\_\_ Lab sample kit => How many people have you trained? \_\_\_\_\_

2. Please list the trainings you have given:

Date	Location	Type of training	Number trained	Type of participant

3. When conducting trainings did you use the Training Guide from your training?

\_\_\_ Yes \_\_\_ No => why not? \_\_\_\_\_

\_\_\_\_\_

If no, what materials did you use? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

4. Was the guide

a. Not helpful at all 1 2 3 4 5 Very helpful

b. Confusing 1 2 3 4 5 Easy to understand

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

5. When you were giving trainings, what exercises worked well? Why?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

6. When you were giving trainings, what exercises did not work well? Why?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

7. Please describe any changes or improvements you made to any exercises.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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8. When training others, have you used any of the handouts you received during your training?

\_\_\_No \_\_\_Yes => Which handouts have you used? \_\_\_\_\_

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9. Please describe any changes or improvements you made to any handouts (may we have a copy?) \_\_\_\_\_

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10. Based on your experience, what changes in the training you received (if any) would you recommend?

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THANK YOU!





## POST-TRAINING

Type of training (tick all that apply):

PPE kit

Decontamination kit

Lab sample kit

Date of training: \_\_\_\_\_

Location: \_\_\_\_\_

Background

1. Profession \_\_\_\_\_

2. Have you ever done this type of training (in how to use commodities) before?

No  Yes => where and when? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Training

1. Number of participants: \_\_\_\_\_

2. Type of participants: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

3. Were the correct participants invited? Should other groups have been included?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

4. Was the training \_\_\_\_\_ given in English  
\_\_\_\_\_ given in another language Language: \_\_\_\_\_

Was there a translator? \_\_\_\_\_ Yes \_\_\_\_\_ No

How good was the translator?:

Not very good 1 2 3 4 5 Excellent

Comment: \_\_\_\_\_

5. Did you find the training guide

c. Not helpful at all 1 2 3 4 5 Very helpful

d. Confusing 1 2 3 4 5 Easy to understand

Comments: \_\_\_\_\_

6. What exercises worked well? Why? \_\_\_\_\_

7. What exercises did not work well? Why? \_\_\_\_\_

8. Please describe any changes or improvements you made to any exercises.

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9. Did you use any of the handouts?

No  Yes => Which handouts have you used? \_\_\_\_\_

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10. Please describe any changes or improvements you made to any handouts (may we have a copy?) \_\_\_\_\_

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11. Based on your experience, what changes in the training would you recommend to improve it?

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12. Is there anything you would leave out of the training guide? \_\_\_\_\_

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13. Anything you would add?

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14. Are there additional topics that need to be covered in the training?

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15. Do you have any other suggestions?

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THANK YOU!





Prepared by the Academy for Educational Development (AED) and Development Alternatives, Inc. (DAI) for the USAID Avian Influenza Program.

